

Minutes of the meeting of Llanrug Community Council held on 20 February 2024 at 19:00 via Zoom.

Present: Councillors Avril Jones (Vice-chair), Richard Robinson, Philip Roberts, Hefin Jones, Gwynedd Williams, Ann Lawton, Rhys Parry

Apologies: Councillors Meirwen Lloyd, Berwyn Parry Jones, Beca Brown

1262 A welcome from the Chair

In the absence of Councillor Meirwen Lloyd, Council Chair, the meeting was chaired by Councillor Avril Jones (Vice-chair). The Chair extended a warm welcome to all those present and thanked everyone for attending.

1263. Apologies.

Apologies received as noted above.

1264. Declarations of personal interest.

Item 1273

Councillor Hefin Jones declared a prejudicial interest for the grant application by Eco'r Wyddfa, on the basis that where a member of the public who knows the relevant facts would reasonably conclude that the personal interest is so significant that it may prejudice the decision.

1265. Confirmation of the minutes of the meeting held on 16 January 2024

The minutes of the meeting were confirmed as correct and signed by the Chair.

1266. To receive a report by the Council's representative on the Board of Governors of Ysgol Gynradd Llanrug (Councillor Philip Roberts)

Report of the Community Council's representative on the Board of Governors of Ysgol Gynradd Llanrug – February 2024.

1. Following an inspection in November 2023, a report was published by Estyn on 25.1.24.

Main Findings:

The head has a clear vision for the school, which is based on a strong Welsh identity, well-being of pupils, and maintaining standards, i.e. pupils making satisfactory progress in developing their literacy, numeracy, and digital skills.

The other leaders are supportive of the head. Members of the governing body accomplish their roles intelligently.

“The behaviour of pupils is excellent, and they treat others with courtesy and respect.”

One recommendation by Estyn; “improve opportunities for pupils to develop their independent learning skills.”

The Council is asked to congratulate the staff for their excellent work which is acknowledged in the report by Estyn.

2. Recent training to governors

(a) Redundancy Procedure 2023-24 (could not attend the session on 17/2/24 but received the presentation via e-mail).

(b) The Governor as a Critical Friend (attended on 7/2/24)

Resolved:

- a) To accept and express thanks for the report.
- b) The Clerk to write a letter to the school to congratulate them on the report.

1267. To receive a joint report by Councillors Beca Brown and Berwyn Parry Jones, the members for Llanrug and Cwm y Glo on Gwynedd Council

1268. To receive a report by the Chair of the Finance and Resources Committee

Reported by Councillor Avril Jones, Chair of the Committee that they had met on 5 February 2024. The following matters were discussed.

- 1) Reviewing the financial regulations – NALC and SLCC are in the process of providing new regulations, therefore, we are waiting for these to be published before adapting the regulations for Llanrug.
- 2) No changes to the budget since the last meeting because there have not been many transactions in terms of expenditure and income. The next meeting of the Finance and Resources Committee is on 4 April after closing the accounts for the financial year 2023 / 2024.
- 3) Recommend paying as many transactions as possible directly via the bank to save on bank costs and improve the efficiency of how we operate. The clerk will send a form to service / goods providers and members asking for bank details. It is hoped that most the council’s payments can be made this way from now on.

Resolved:

- a) To accept and express thanks for the report.
- b) Pay as many as possible directly to their bank accounts.

1269. To receive the report by the Chair of the Health and Safety Committee

Reported by Councillor Philip Roberts, Chair of the Committee, that they had met on 6 February 2024. The following matters were discussed.

1. Set up a “What App’s” group of council members. It was noted that this had already been done by Councillor Berwyn Parry Jones. He was thanked for arranging this – this is important when a member / clerk is visiting a site or individual to ensure that the clerk or member is safely back from the meeting.
2. That a lone working risk assessment has been completed and approved by the Health and Safety Committee. Each committee will have a copy to complete.
3. That an assessment risk needs to be undertaken for the following
 - a) threatening behaviour / violent / vexatious individuals.
 - b) Car park
 - c) Food bank scheme
 - d) Adverse weather conditions

Further reported that the Chair and Clerk had met with the contractor following the alleged incident at the cemetery.

Reported that a complaint had been received regarding the condition of the grass at the cemetery’s car park after a recent funeral in adverse weather.

Resolved:

- a) To accept and express thanks for the report.
- b) To refer the complaint about the car park to the Cemetery Committee

1270. To receive a report by the Chair of the Cemetery Committee

Councillor Philip Roberts, chair of the Cemetery Committee reported the following:

1. Councillor Ann Lawton has resigned as vice-chair and member of the sub-committee. She was thanked for her contribution to the work of the committee.
2. In an urgent meeting of the committee held on 25.1.24, Councillor Hefin Jones was elected vice-chair until 21 May 2024 at least.
3. An urgent meeting of the sub-committee was held on 25.1.24 – the expenditure on the necessary health and safety work of the cemetery was discussed. This to be done by 31.3.24. Resolved to contact the local undertaker and stonemason to ask if they are interested in undertaking such a task. A meeting to discuss next steps to be held, Thursday, 29.2.24.

4. A meeting was held between the Clerk, Chair of the committee and the grass cutting contractor to gather information on the incident at the cemetery in December. His comments have been noted.
5. An experiment to be held by providing a brown bin for green waste (for an initial 2 months).

Resolved: To accept and express thanks for the report.

1271. To receive a report by the Chair of the Leisure and Amenities Committee

Reported by Councillor Avril Jones, Chair of the committee that they had met on 25 January 2024. The following matters were discussed.

Approve the work of siting and repairing a fence at Pwll Moelyn playing field and that the work had been awarded to a contractor.

The goals and objectives of the committee for 2024 / 2025 were identified as follows.

- a) Continue with the Christmas competition.
- b) Undertake a risk assessment on playing fields, the equipment, and the gym equipment.
- c) Arrange training on how to use the defibrillator.
- d) Display the rules of the playing fields.
- e) Look into the possibility of creating digital maps of the area – the clerk to contact the company responsible for the cemetery's system.
- f) Consider providing a bus shelter.
- g) Consider additional equipment for the playing fields.

Resolved: To accept and express thanks for the report

1272. To approve the proposal to proceed to consider siting a bus shelter at Llanrug

Reported that a request has been received initially for a bus shelter at Glyntworg bus stop and that another request has been received for a bus shelter by the Primary School. It was further reported that Councillor Beca Brown and the Clerk had met an Officer of the relevant department of Gwynedd Council to consider the options and what type of shelter would be suitable.

It was noted that two bus shelters cannot be provided this year due to money constraints. Therefore, a consultation would need to take place to ascertain where there is more demand for a bus shelter. A consultation to take place before the end of March 2024 and another during financial year 2024 / 2025.

Resolved:

- a) To proceed with the process of siting one bus shelter this year.
- b) Undertake a survey to ascertain where there is more demand at present.

- c) The Clerk to promote this on Facebook, the Council's website, and any other platform.

**1273. Request for financial assistance – The Institute
Eco'r Wyddfa**

Resolved: To approve grants for the above as noted below

Institute - £2750

Eco'r Wyddfa - £900

**1274. Planning Applications – for more details of the applications, follow the link below to search for the application using 'Reference Number'.
<https://amg.gwynedd.llyw.cymru/planning/index.html?fa=search>**

No planning applications received.